



PTA Meeting

Agenda

Wednesday 29th March, 7.30pm at The Queens Head

1. Welcome
2. Matters arising from the last meeting
3. Recent events and monies raised
4. Proposed and upcoming events
5. Funding Requests
6. Any Other Business
7. Date for the next meeting

PTA Meeting

Minutes

Wednesday 29th March, 7.30pm at The Queens Head

Present:

- Kielye Mitchell – Parent/Chair
- Sammy Dobson – Parent/Vice Chair
- Lucy Everett - Parent/Secretary
- Emma Chilvers - Parent/Treasurer
- Carrie-Anne Swinger – Parent/Raffle Co-Ordinator
- Kym Scarlett – Parent/Hollyberry Fayre Sub-Committee Leader
- Emma De’Ath – Summer Fayre Sub-Committee Leader
- Abby Gallant, Kat Heard – Parents

Apologies

- Rachel Breame – Parent/Vice-Chair
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1. Welcome & Introductions

- a) Everyone welcomed by Kielye Mitchell
- b) Kielye opened the meeting, and everyone present introduced themselves.

2. Matters Arising from the last meeting

- Lucy & Sammy need DBS checks still

- Lucy to diarise when insurance & licenses are due
- Peaceful Paradise garden is now being managed by Gemma Ross with support from the West Bergholt Allotment Association – we will mention the allotment stall in the newsletter to promote people visiting in order to raise money for other causes

3. Recent events and monies raised

- Adventure Island tickets – all tickets sold, once paid we will have raised £600
- Bags2School – £110
- Amazon Smile - £37.44
- Show your flair with your hair day - £337.33
- Second Hand uniform sale - £86.92
- 2023 Challenge underway still

4. Proposed and upcoming events

- We'd like to sell doughnuts again – Sammy to enquire with Greggs / local bakeries and cross cost with Krispy Kreme and profits made previously
- 2023 Challenge underway
- Coronation bookmarks – distributing on 5th May via teachers
- Quiz night adults only run by Derek Mitchell – date TBC (plus tombola, raffle and food van – do a poll to find out what people would like)
- School lottery – Lucy to look into and co-ordinate
- Line dancing / silent disco – poll in the FB group to see if any interest
- Christmas wreath making – early December run by Lucy
- Hot air balloon race – Kielye to organise

5. Funding requests

- Mr Hassard: £400 - £430
Headphones for iPads and laptops to support the children to hear the sounds more clearly
Agreed by PTA at meeting
- Mr Hassard: £270.80
Year 2 workshop led by Adrian Hall
Learning how to read maps, build leaderships/teamwork and complete an orienteering course
Agreed 10th Feb 2023
- Heather Francis: £895.57
Infant and Junior Playground equipment
On hold
- Katie Francis: £120.00
Contribution towards the cost of duck eggs
Agreed
- Katie Francis: £145.00

Duck Egg Hatching Kit

Agreed

- Mel Cork: £3,194.89
Redevelopment of the inclusion room
- Sal Sandford: £40
Bulbs, seeds and compost for their learning theme
Provisionally approved by PTA at meeting – Carrie to look into whether we can get this cheaper or free at a local garden centre
- Jenny Lloyd: £200
Materials for a coronation quilt. Each class will create a panel which will then be joined together and displayed in school – **Kielye to find out what is still needed**
- Natalie Gibson: £40
Materials for wool and crochet hooks to start a new lunchtime crochet club.
Agreed by PTA at meeting

6. Any Other Business

- Summer Fayre on Friday 7th July 3.30pm to 6pm – Emma updated on plans re catering, play equipment & games

7. Date for the next meeting – Tuesday 23rd May at 7.30pm

Meeting finished at 9.20pm